REVISED MEMORANDUM OF AGREEMENT

BETWEEN

THE UNIVERSITY OF CENTRAL MISSOURI

AND

STATE FAIR COMMUNITY COLLEGE

UCM and STATE FAIR and the expectations, obligations, and responsibilities of each stakeholder. To provide for seamless transfer and to encourage students to complete their degree programs, students participating in this agreement from STATE FAIR will be enrolled at Junior status (60-89 credit hours) in

Obligations and responsibilities by individual administrative departments at UCM and STATE FAIR:

A. ADMISSIONS:

- a. UCM and STATE FAIR will identify students who are participating in the UCM/SFCC Concurrent Enrollment Agreement in their institution's student information system for tracking purposes and to aid in the sharing of academic records at the end of each semester, including summer.
- b. Students seeking admission to the UCM/SFCC concurrent enrollment agreement must submit a free UCM application for admission.
- c. Students seeking admission to the UCM/SFCC concurrent enrollment agreement must apply to STATE FAIR as an associate degree seeking student and enroll at STATE FAIR through standard procedures.
- d. Each institution will expeditiously review concurrent applications and transcripts received from students who have applied for admission under the concurrent enrollment program within five business days.
- e. Each institution will communicate its admissions decision for each student who has applied for admission under the concurrent enrollment program and will notify the other institution of that decision.
- f. Students applying to STATE FAIR and wishing to participate in the UCM/SFCC concurrent enrollment agreement must meet SFCC's admission requirements.
- g. Admission to certain UCM academic programs may include additional admission requirements which are noted in the UCM Undergraduate Catalog.
- h. After acceptance as a concurrently enrolled student, the student must continue to meet all enrollment requirements for both institutions to retain his or her eligibility to participate in the program. Students losing eligibility to participate in the UCM/SFCC concurrent enrollment agreement may continue at STATE FAIR at the discretion of that institution and apply at a later date for transfer admission to UCM.
- i. Students earning transfer credit through a third-party institution must provide an official transcript to STATE FAIR for the credit to be reviewed and applied to their degree in accordance with institutional accreditation policies.
- j. Students who participate in this collaboration are encouraged to attend a new student orientation at UCM and any orientation offered through STATE FAIR.

B. REGISTRAR:

- a. Each institution will honor the catalog in force at the time of the student's initial enrollment.
- b. Separate academic records for students will be maintained by each institution, but information from those records to the extent permitted by law, will be exchanged electronically to facilitate performance of the terms of this agreement. This exchange will occur on a semesterly basis.
- c. Students will sign a transcript release agreement (a shared document between UCM and STATE FAIR) allowing each institution to send official transcripts upon the completion of each

- semester in which the student is enrolled at an institution to maintain the accuracy of the degree audit report and to assist with advising practices.
- d. UCM will monitor the enrollment of students with the concurrent attribute and will share a report on a to be determined schedule with STATE FAIR at the close of the academic term.
- e. Eligible UCM students may elect to participate in Missouri Reverse Transfer (MRT) to complete their associate degree at SFCC.

C. STUDENT ACCOUNTS/BURSAR:

- a. Students will pay for STATE FAIR tuition, fees, and other institutional charges through STATE FAIR while participating in the UCM/SFCC concurrent enrollment agreement regardless of whether they are taking courses at UCM or SFCC.
- b. Students will pay for UCM tuition, fees, and other institutional charges through self-pay. All students utilizing aid from the home institution (STATE FAIR) are responsible for communicating with UCM's Student Accounts office to make payment arrangements. If there is no financial aid refund from SFCC, then the student is fully responsible for paying all tuition and fees due at UCM during any time the student is enrolled at the university.

D. ACADEMIC ADVISING

- a. Each student participating in this concurrent program will be assigned an advisor at each institution.
- b. Both STATE FAIR and UCM will provide each student participating in the UCM/SFCC concurrent enrollment agreement a degree audit needed to be successful in this agreement.
- c. UCM will provide academic advising in accordance with UCM's articulation agreements and academic planning documents to all concurrent enrollment students. Concurrent students are encouraged to contact their UCM academic advisor at UCM prior to enrolling in any UCM course.
- d. STATE FAIR students enrolled in the concurrent enrollment program will be given first day priority registration.
- e. Students are encouraged to meet at least once each semester with UCM and STATE FAIR academic advisors to determine appropriate course enrollment for each academic semester at both institutions.

E. MARKETING AND CO-BRANDING:

- a. STATE FAIR and UCM agree that joint marketing of the UCM/SFCC concurrent enrollment agreement is critical for the success of the program and will strive to work collaboratively to achieve this objective.
- b. STATE FAIR and UCM will publicize the opportunity provided to students including describing the concurrent enrollment program in catalogs, web sites, emails, and other appropriate venues.
- c. Any use of marks, names, and logos of either institution shall be approved by each institution.
- d. All media placements external to those owned by the institutions are subject to approval



courses.

- d. Abide by the academic and student conduct policies of UCM for UCM courses.
- e. All administrative departments at both institutions who are participating in this joint concurrent collaboration agree to have a semesterly check in with their counterparts at each college.
- f. Students are expected to regularly manage official email accounts at both institutions.
- g. Each institution will exchange information within legal guidelines about specific students with the goal of making students aware of scholarships, financial aid, and the potential to satisfy degree requirements by transferring coursework between both institutions.
- h. Each institution will be responsible for its own costs related to the performance of the obligations undertaken to fulfill this agreement.
- H. In support of the UCM/SFCC concurrent enrollment agreement, STATE FAIR will:
 - Identify a program contact person/advisor for the UCM/SFCC concurrent enrollment agreement.
 - b. Manage federal and state financial aid for eligible UCM/SFCC concurrent enrollment agreement students.
 - c. Participate in a financial aid consortium agreement with UCM for students in the UCM/SFCC concurrent enrollment agreement.
 - d. Provide UCM/SFCC concurrent enrollment agreement participants in STATE FAIR identification (ID) and full access to all STATE FAIR programs and services.
 - e. Communicate with UCM regarding student program application, program status, course enrollment, course completion, academic standing, grade point averages, continued eligibility, and student conduct matters.
 - f. Provide opportunities for UCM contact person(s) and/or staff to meet with UCM/SFCC concurrent enrollment agreement students onsite to discuss transfer requirements prior to each enrollment period.
 - g. Discontinue a student's participation in this program if a student is dismissed from either STATE FAIR or UCM, fails to meet continued eligibility guidelines, or fails to fulfill financial obligations. Note that dismissal at STATE FAIR from the UCM/SFCC concurrent enrollment agreement or STATE FAIR itself for academic or disciplinary reasons does not exempt the student from their financial obligations at both STATE FAIR and UCM.
 - h. Complete official transcript exchange for students in this program at the completion of the term once grades are final at STATE FAIR at no charge to the student. This process can be initiated through a transcript release form (signed by both institutions) which guarantees that each school will send a transcript each semester at no charge to the student.
 - i. Send a bill for STATE FAIR charges directly to the student's permanent home address (this

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Phone: (660) 596-7122

Email: mmurders@sfccmo.edu

f. This agreement may be executed in any number of counterparts, and by any party on separate counterparts, each of which as so executed and delivered shall be deemed an original, but all of which together shall constitute one and the same instrument.

- g. This agreement embodies the entire agreement and understanding of the parties hereto in respect of the undertakings contemplated hereby, supersedes all prior agreements and understandings among the parties with respect thereto, and may be amended, modified or supplemented only by a written instrument executed by all of the parties hereto.
- h. This agreement is subject to all federal laws, the Constitution of the State of Missouri, and the Revised Statutes of Missouri. During the term of this agreement, each institution shall take such actions, including revising this agreement. as necessary or advisable to comply fully with all laws, rules and regulations applicable to the provenance of this agreement, including without limitation the Family Educational Rights and Privacy Act.
- i. All of the provisions of this agreement shall be severable. In the event that any provision of this agreement is found by a court of competent jurisdiction to be unconstitutional or unlawful, the remaining provisions of this agreement shall be valid unless the court finds the valid provisions of this agreement are so essentially and inseparably connected with and so dependent upon the invalid provisions that it cannot be presumed that the parties to this agreement could have included the valid provisions without invalid provisions; or unless the court finds that the valid provisions, standing alone, are incapable of being performed in accordance with the intentions of the parties.
- j. The waiver by either party of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this agreement can be waived except by the written consent of the other party, and forbearance or indulgence by either party in any regard whatsoever shall not constitute a waiver of any term, covenant or condition to be performed by the other party to which the same may apply and, until complete performance of said term, covenant or condition, the parties shall be entitled to invoke any remedy available to it under this agreement or by law despite any such forbearance or indulgence.

This agreement is entered into as of the last date of the signatures contained below.

For UNIVERSITY OF CENTRAL MISSOURI:

Docusigned by:

| Roay But | Five fifth file """ """.

Name: Roger Best Phone: 660-543-4112

Email: president@ucmo.edu

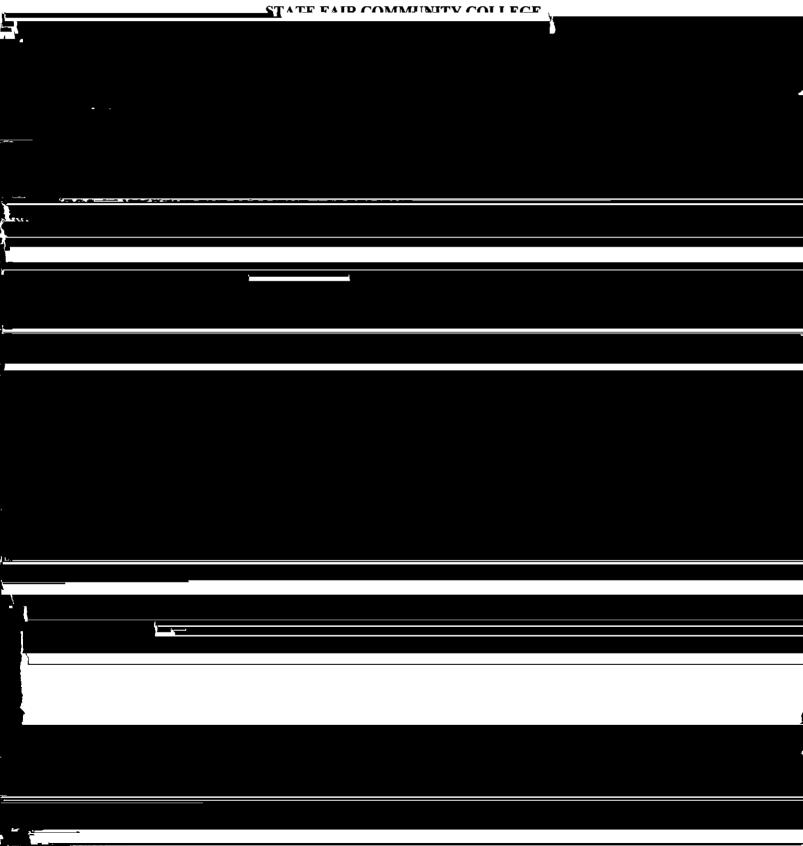
For STATE FAIR:

Brent Bates fir fifli fik "."".

Name: Brent Bates
Phone: 660-596-7223

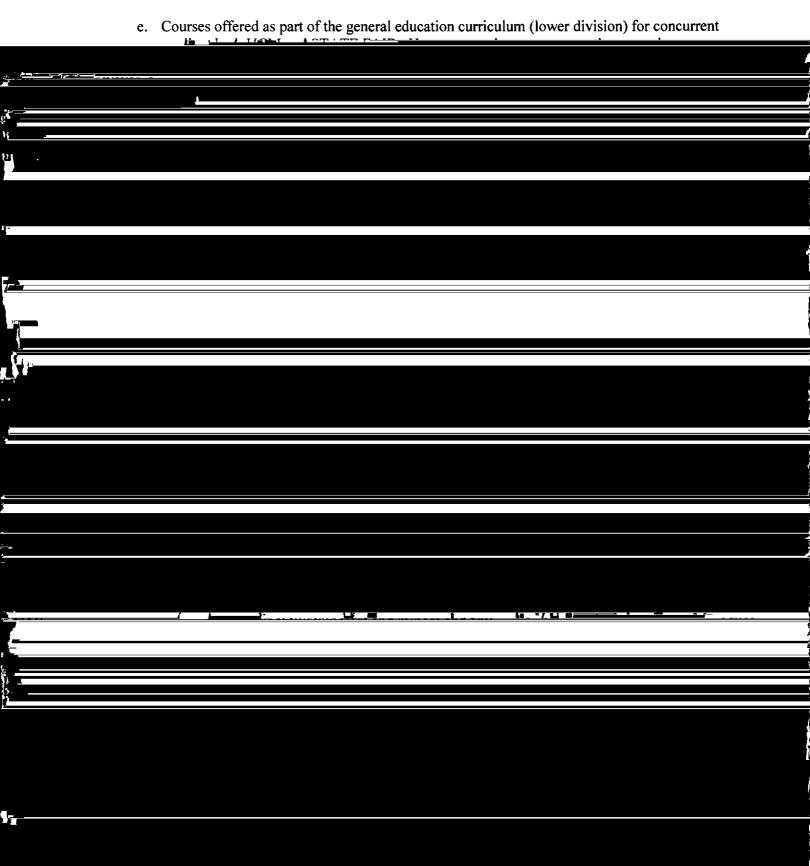
Email: bbates@sfccmo.edu

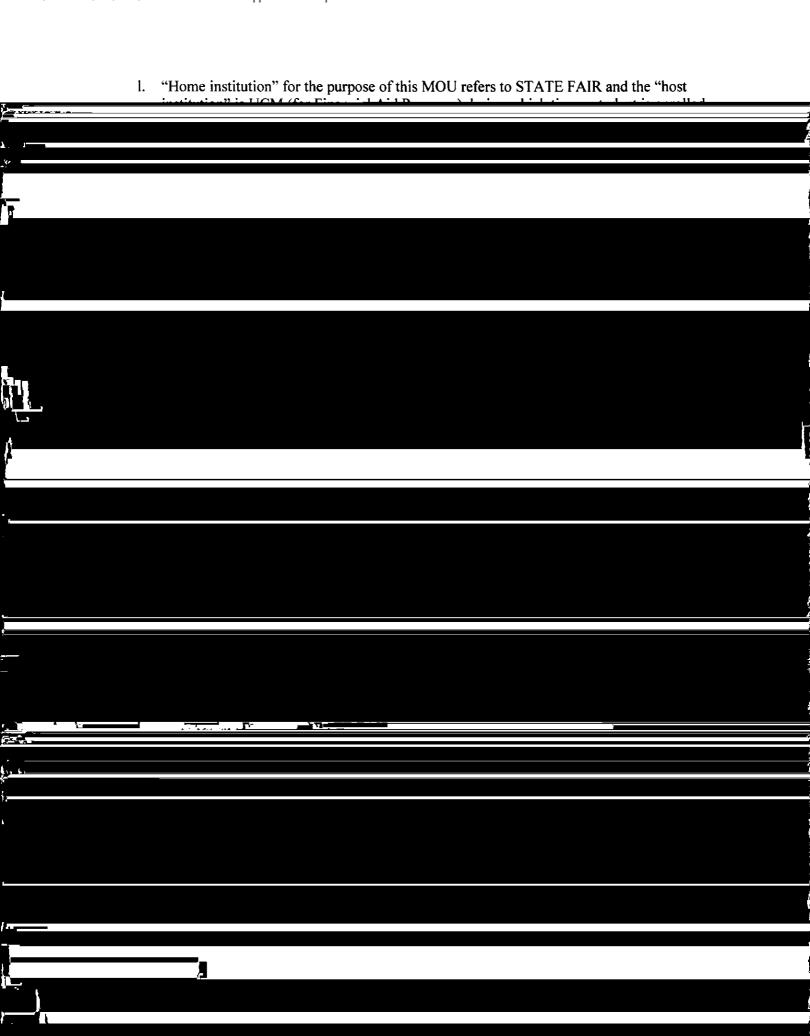
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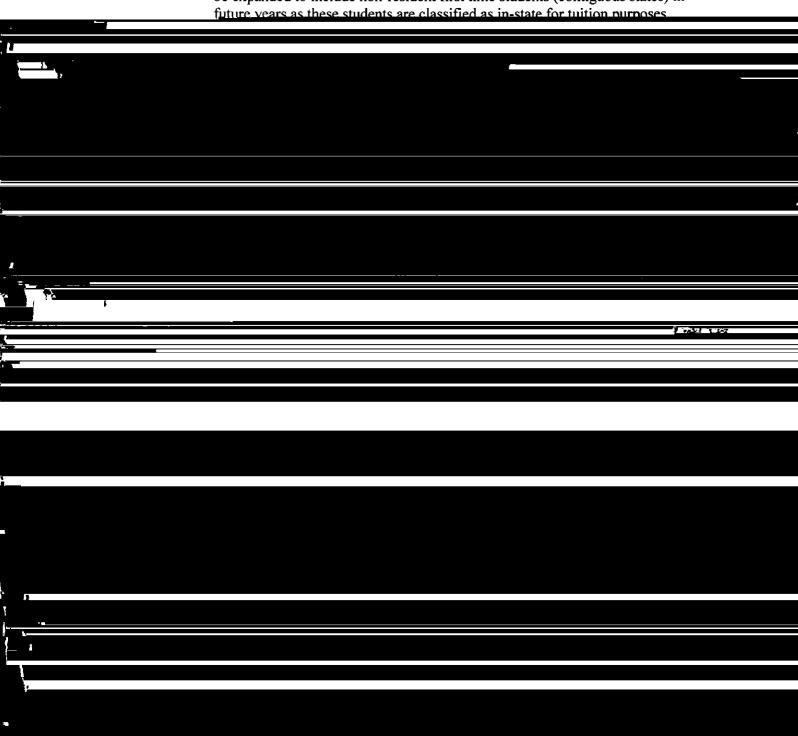
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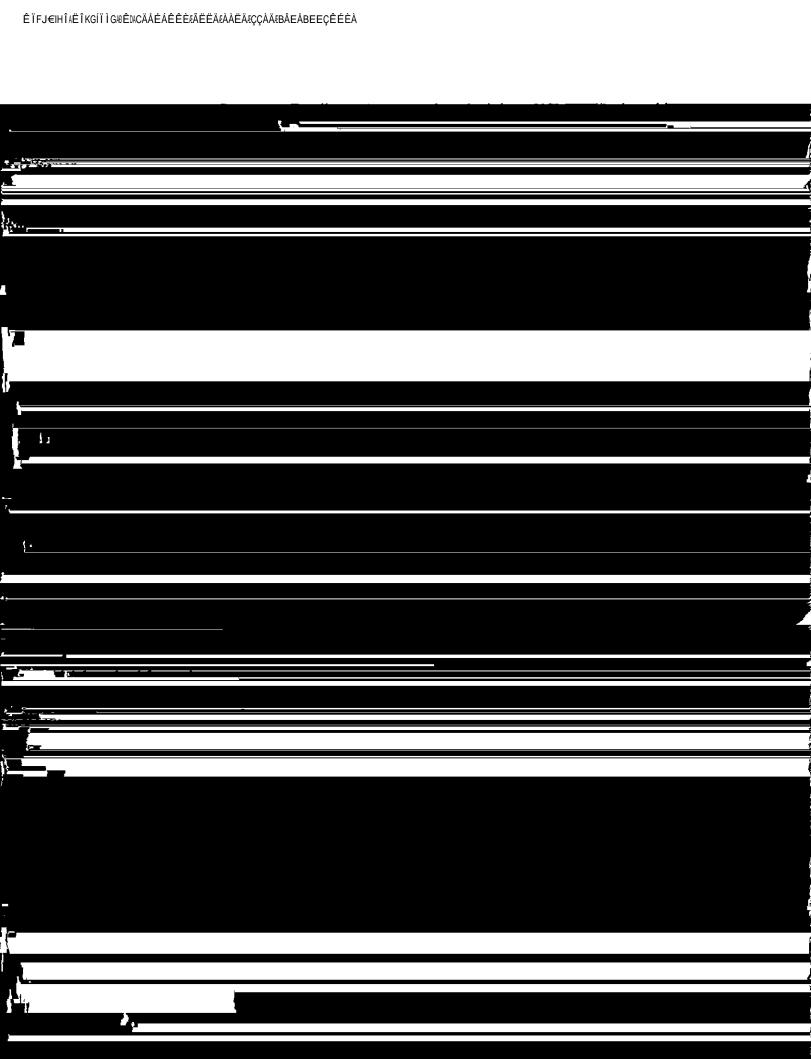
d. Anticipated first year of intake for students selecting to take part in the UCM/SFCC Concurrent Enrollment Agreement will be Fall 2022 with a goal of identifying 20-25 students the first year within specifically targeted majors.





- information system for tracking purposes and to aid in the sharing of official transcripts at the end of each semester, including summer.
- b. UCM admissions will encourage all non-admitted students the opportunity to enroll in the UCM/SFCC concurrent enrollment program via communication (through the denial letter, email, and text). UCM admissions will determine procedures for denied students who respond to start in this partnership.
- c. Students seeking admission to the UCM/SFCC Concurrent Enrollment
 Agreement must meet residency requirements in the state of Missouri. This may
 be expanded to include non-resident first time students (contiguous states) in
 future years as these students are classified as in-state for tuition purposes





C. STUDENT ACCOUNTS/BURSAR:

- a. Should students take courses at UCM, students will pay for STATE FAIR tuition, fees, and other institutional charges through STATE FAIR while participating in the UCM/SFCC Concurrent Enrollment Agreement regardless of whether they are taking courses at UCM or SFCC.
- b. Should students take courses at UCM, students will pay for THE UNIVERSITY OF CENTRAL MISSOURI tuition, fees, and other institutional charges through

and UCM academic advising personnel will jointly create a brochure (in collaboration with UCM's IMC and SFCC's marketing offices and Registrar's Offices) to be shared with students which both publicizes and articulates program requirements and obligations within.

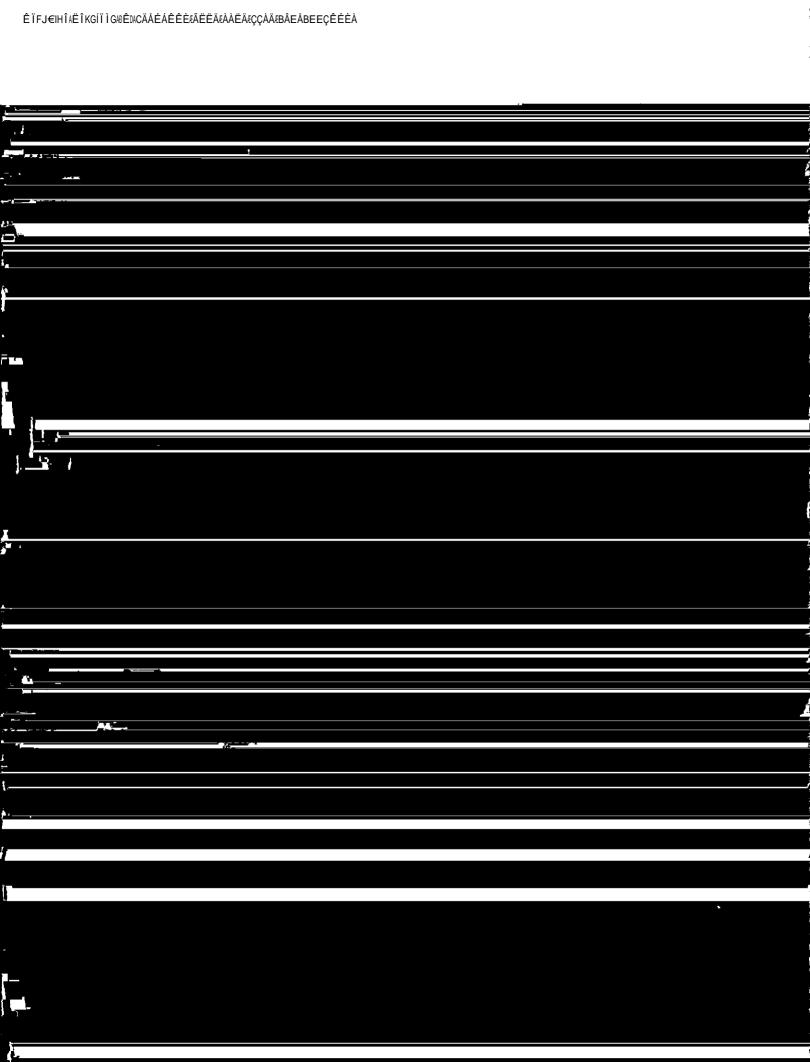
d. UCM will provide academic advising in accordance with UCM's articulation agreements and academic planning documents to all concurrent enrollment students at STATE FAIR on a semester basis. Concurrent enrolled students at



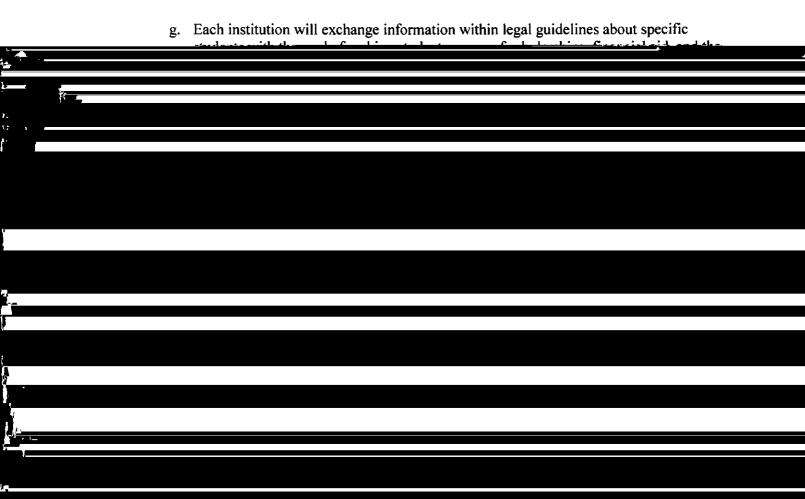
d. All media placements external to those owned by the institutions are subject to approval by both institutions, such as promotional plans, advertising and marketing materials regarding this concurrent enrollment agreement.

F. HOUSING:

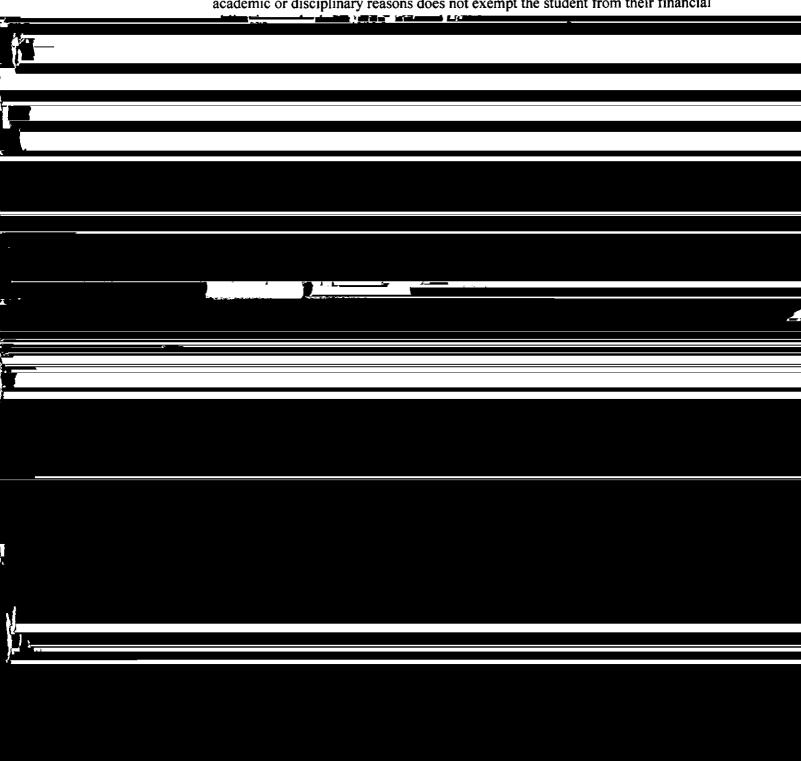
- a. For those STATE FAIR students electing to reside in UCM-operated housing, they must abide by all provisions in UCM's Housing and Dining Contract. Exceptions to the on-campus housing requirement may be granted upon request in accordance with UCM's residential Life policies and if students meet criteria found in the Request for Exemption from UCM's Residency Requirement form
- b. All students participating in the UCM/SFCC Concurrent Enrollment Agreement must take at least one three (3) credit class with UCM to be eligible to live in housing at



- b. STATE FAIR will work in good faith to effectuate the intent of this Agreement, and will encourage STATE FAIR graduates in the concurrent enrollment program to enroll at UCM after such STATE FAIR students complete an Associate degree as part of this pre-designed pathway pipeline opportunity who started as a freshman student at STATE FAIR and culminates with a seamless transition (upon completion of an Associate Degree at STATE FAIR) to UCM as a upperclassman.
- c. Abide by the academic and student conduct policies of STATE FAIR for STATE FAIR courses.
- d. Abide by the academic and student conduct policies of UCM for UCM courses.
- e. All administrative departments at both institutions who are participating in this joint concurrent collaboration agree to have a once a semester check in with their counterparts at each college.
- f. Students are expected to regularly manage email accounts at both institutions as they are the official means of communication with students.



- f. Provide opportunities for UCM contact person(s) and/or staff to meet with UCM/SFCC Concurrent Enrollment Agreement students onsite to discuss course/program/transfer requirements prior to enrollment period.
- g. Discontinue a student's participation in this program if a student is dismissed from either STATE FAIR or UCM, fails to meet continued eligibility guidelines, or fails to fulfill financial obligations. Note that dismissal at STATE FAIR from the UCM/SFCC Concurrent Enrollment Agreement or STATE FAIR itself for academic or disciplinary reasons does not exempt the student from their financial





understandings among the Parties with respect thereto, and may be amended, modified or supplemented only by a written instrument executed by all of the Parties hereto.

h. This Agreement is subject to all federal laws, the Constitution of the State of Missouri,



ADDENDUM A - Reverse Transfer

Reverse Transfer Agreement:

- a. STATE FAIR transfer students at THE UNIVERSITY OF CENTRAL MISSOURI may transfer credits for course work earned at THE UNIVERSITY OF CENTRAL MISSOURI to STATE FAIR for the purpose of completing some requirements for an associate degree.
- b. A STATE FAIR student must have completed a minimum of 15 credit hours at 100 level