

MISSION STATEMENT

further their understanding of history and
the ways historians interpret the past;
develop reading, writing and critical thinking
skills that lead to
independent historical analysis;
prepare for advanced study in history;
and apply their knowledge of history and
research skills in public history professions.

WHERE TO FIND INFORMATION

Visit the Graduate School

in Ward Edwards 1800 and pick up a

or go online:

www.ucmo.edu/graduate/programs/cat.cfm.

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The Graduate School oversees all the graduate programs in the University and publishes the Graduate Catalog. The Graduate Catalog is a critical resource for graduate students because it explains the policies and procedures that pertain to each graduate program and the graduate courses that are offered for each program. Students must be admitted to the Graduate School, first, before they are admitted to the History program. The Graduate School certifies that you have completed all requirements for your degree and conducts the graduation ceremony.

Graduate Studies... 660-543-4621

Website... www.ucmo.edu/graduate

Email... gradinfo@ucmo.edu

History Program... Wood 136, 660-543-4404

M.A. Program in History Website... www.ucmo.edu/hist-anth/grad

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- Consists of a minimum of four members of the Department, including the current Graduate Coordinator(s) and is chaired by the Coordinator(s). Advises the Graduate Coordinator on policies and procedures, petitions and appeals.
- Assists the Graduate Coordinator with program development and assessment.

- The Project or Internship Advisor is the primary mentor during the internship or project.
- Matters involving the requirements, content, writing and approval of the Project and/or Internship are entirely the concern of the Project or Intern Advisor.

- The Thesis Committee consists of three faculty members from the department, one of whom is Thesis Advisor. (Thesis Committee and the Comprehensive Committee may have a faculty member from outside the department if the student and his advisor wish). Thesis Advisors must have full Graduate Faculty status. Committee members may have associate status.
- The Thesis Advisor chairs the Thesis Committee and is the primary mentor during the research and writing of the thesis. Matters involving the content, writing, submission and approval of the thesis are entirely the concern of the thesis committee, to be handled as the Committee sees fit.

- If a question or disagreement arises about the thesis, the student should speak, first, to the Committee member directly involved. If no solution is reached the Thesis Advisor should call a meeting of the entire Thesis Committee to discuss the concern. The Committee should consult with the Graduate Coordinator and, if necessary the Department Chair, only after the Committee as a whole fails to resolve the concern.
 - The Thesis Advisor makes sure the student is aware of all deadlines and paperwork for completion of the thesis, both for the Department and Graduate School.
 - The Thesis Advisor schedules the Thesis Defense in coordination with the student and Thesis Committee.
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- Students can apply for departmental Graduate Assistantships online through the Graduate School's website. Two letters of recommendation and transcripts are required by the Department.
- Though open to UCM graduate students, preference in selections will be given to History graduate students.
- The application deadline for the two departmental scholarships is March 1. Applications can be found online at:
www.ucmo.edu/foundation/scholarships/history.cfm

The McClure Archives Scholarship, at least \$500, is awarded periodically. To be eligible a student must be full-time in good academic standing at UCM, must be pursuing a degree in history with an interest in historical archives, must be of junior or senior class designation or a graduate student,

their program of study, preferably before they enroll in classes.

- Demonstrate an understanding of the development of history as a discipline, especially as it applies to changing interpretations in the student's area of specialization.
- Demonstrate a general grasp of the major issues and events in a student's area of specialization.
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The comprehensive exam is a four-hour essay exam that assesses the student's knowledge of issues and events and historiography pertaining to his/her area of specialization. Students take comprehensive exams after completion of all coursework and no later than the semester the student enrolls in HIST 6350, unless special permission is obtained from the Graduate Coordinator and Thesis Advisor. The comprehensive exam committee consists of three (3) faculty members with whom the student took at least one class. Students write two questions from one member of the committee; they write one question from the other two members. Only one member of the comprehensive exam committee may be from outside the department.

Students should:

- Select faculty members to serve on their committee.
- Notify the Graduate Coordinator that they wish to take the exam at least two months in advance of the test date.
- Write his/her exam between the beginning of the fourth week of the semester and the end of the eighth week of the semester.
- Make final arrangements with the Graduate Coordinator and his/her Comprehensive Committee for the date of the exam no later than the end of the second week of the semester.
- Bring at least four blue books and pens to the exam.

- Public history internships provide students with an opportunity to apply knowledge gained through their academic training in a practical setting working with experienced public history professionals. No two internships are alike and they should be tailored to balance the interests of the student with the needs of the partnering sponsor.
- Partnering sponsors might include the McClure Archives and University Museum, Johnson County Historical Society, Arrow Rock State Historic Site, Bothwell Lodge State Historic Site, the Central Plains Region of the National Archives in Kansas City, the Harry S. Truman Library and Museum in Independence, the Harry S. Truman National Historic Site, and any other museum, historic preservation agency, historical society, archives, state or regional park, or National Park that documents, presents, and interprets history to the public.
- History 5550 serves as the capstone course for students seeking an MA in history with the applied history focus. In this course students will work a minimum of 150 hours to complete a public history project. That project may be the creation of a website that features historical content and interpretation, a historical podcast tour of historic sites located in Jackson County, appraising, arranging, and producing a

finding aide for an archival collection, or curating an exhibit at a local museum, like the Johnson County Historical Society. However, the projects are not just limited to these examples. A public history project could involve the development and deployment of historical information to the public in a number of different formats and venues and is not just limited to the institutions referenced above.

The thesis is a substantial monograph based upon original research that uses both primary and secondary sources. The thesis includes an original historical argument, information drawn from research to support that argument and an explanation of how the argument fits within existing historiography on the topic. A research project of this nature is generally required for admission to a doctoral program in history.

- Students in the Pre-Doctoral areogram] TJETQq0.roand an exp

The workshop provides information about Program of Study and thesis requirements.

- The thesis prospectus is a statement of what and how

- The Thesis Committee meets with the student to discuss any concerns, problems or suggestions pertaining to the thesis prospectus.
- Signatures of all three Committee members are required on the thesis prospectus
- Submission of the Thesis Prospectus to the Graduate Advisor is required no later than the semester immediately following his/her comprehensive exam. Copies of the final, signed thesis prospectus are distributed to Committee members and submitted to the Graduate Coordinator for placement in the student's file.
- Approval is required for research using living subjects. This includes oral history interviewees. For more information about _____ check with your Thesis Advisor and go online to access the Human Subject Approval Program at:
www.ucmo.edu/graduate/documents/HSguidelines_2012final.docx.

GRADUATE FACULTY

U.S. HISTORY

- U.S. Civil War and Reconstruction
- Nineteenth-Century America
- Military History

- African American History
- Twentieth-Century U.S. History

- Twentieth-Century U.S. History
- Environmental History
- Agricultural History

- Public History
- Late 19th and Early 20th Century America
- Missouri History & Truman Presidency

_____ - 4-6 typed, double-spaced pages.

- A. Statement of research question and tentative thesis.
- B. Explanation of research topic including an explanation of primary sources that are the basis for the research.
- C. Historiographical summary of secondary source literature on the proposed topic.
- D. Statement of methodology: to include the theoretical and/or critical basis for the thesis, and an explanation of how the student plans to approach the topic.
- E. An annotated bibliography divided into two sections: secondary sources and primary sources. This is in addition to the 4-6 pages of text.

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- A. Thesis Committee meeting with the students to discuss any concerns, problems or suggestions pertaining to the Thesis Prospectus.
 - B. Signatures of all three Committee members required on the Thesis Prospectus.
 - C. Submission of the Thesis Prospectus to the Graduate Advisor no later than the semester immediately following his/her comprehensive exam. Copies of the final and signed thesis prospectus should be distributed to all the Committee members.

Sample Course Schedule

UCM's
Master of Arts
Program
in History

Over Fifty Years of Excellence

*University of Central Missouri
Wood 136
Warrensburg, Missouri 64093
660-543-4404*